



Tennessee Historical Commission
2941 Lebanon Road
Nashville, Tennessee 37243-0442
Attn: Joseph Y. Garrison, PhD
Review and Compliance Coordinator

**TENNESSEE HISTORICAL COMMISSION
REVIEW AND COMPLIANCE SECTION
CHECKLIST:
EFFECT DETERMINATION**

Effect Determination

Federal agencies and applicants for federal funds, licenses and permits should provide the following information to initiate consultation and solicit assistance from the Tennessee State Historic Preservation Office in their efforts to identify to determine effects to identified cultural resources:

1. A letter that states that review of the undertaking by the agency or applicant has determined, by comparing various project activities against the Criteria of Adverse Effect and through consultation with all Consulting Parties, that the project will affect cultural resources. The nature of that effect (salutary, not adverse, conditionally not adverse, or adverse) should be stated and the concurrence or non-concurrence of the SHPO should be requested. In addition the letter should contain the following information. (a) The identity of the federal agency funding, licensing, or permitting the undertaking, the name and/or position title of the "Agency Official" as defined at 36 CFR Part 800.2(a), and the name, address, and telephone number of the agency staff person who may be contacted regarding the project. (b) If applicable, the identity of the applicant for federal funding, licensing, or permitting and the name, address, and telephone number of a staff-person with this agency who should be contacted regarding the project. (c) The location (city and county) of the project. (d) The identity of all other Consulting Parties reviewing the undertaking and the names, addresses, and telephone numbers of authorized representatives of these additional Consulting Parties who may be contacted regarding the project Consulting Parties are enumerated at 36 CFR Part 800.2 (c). (e) A description of the agency's or applicant's implementation of its plan to involve the public in the Section 106 review process.

2. A USGS 7 1/2 minute topographic map indicating the boundary of the undertaking, the location of all project elements, and the project's area of potential effect.
3. Other suitably scaled maps or site plans as necessary to depict the extent of the project and its locational relationship to its surroundings and environment.
4. A project narrative which describes the project in sufficient detail to enable a reader to gain a full understanding of the project and all of its elements and their potential to affect any historic properties in the vicinity.
5. Original photographs of the Area of Potential Effects that are numbered and keyed to one of the above maps or site plans.
6. Any available information including dates of construction of buildings either inside the project footprint or within view or sound of the project
7. A discussion of the results of agency or applicant review of project-generated architectural, historical, or archaeological studies. This should include: (a) a list of cultural resources located within the project impact area that are either NR listed or have been determined eligible for such listing. (b) locations of such properties shown on one of the maps or site plans which are submitted. (c) If consultation review of these architectural, historical, or archaeological studies has not turned up eligible or listed properties a statement to that effect should be included. Properties identified and evaluated as not eligible should be listed and mapped.
8. A discussion of any project-generated field-work, e.g., reconnaissance survey, which may have been undertaken.
9. Written results of any internal agency cultural resources staff review (for land- or structure controlling agencies).
10. The written results of any consultation with all additional Consulting Parties.